



**SAN DIEGUITO SCHOOL  
FACILITIES FINANCING  
AUTHORITY BOARD OF  
DIRECTORS  
MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Kristin Gibson  
Beth Hergesheimer  
Melisse Mossy  
Maureen "Mo" Muir

**Superintendent**  
Robert A. Haley, Ed.D.

**THURSDAY, SEPTEMBER 19, 2019  
4:55 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

*Welcome to the meeting of the San Dieguito School Facilities Financing Authority of the San Dieguito Union High School District.*

## **PUBLIC COMMENTS**

Members of the public are entitled to comment on items listed on the agenda for Board consideration or deliberation. If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. At the discretion of the Board Chair, members of the public are entitled to speak on agenda items either immediately after the item is called or following background information provided related to the item. Members of the public are entitled to comment on an agenda item only once at any meeting. Although the Board Chair may seek additional information, participation in debate on any item before the Board shall be limited to the Board and staff. The Board Chair shall determine the order of speakers, when the Board Chair calls a member of the public to the podium they are asked, but not required, to provide their name prior to making comments.

Members of the public are entitled to speak on matters within the jurisdiction of the Board, but not on the agenda during the public comment portion of the meeting. The Board Chair may acknowledge receipt of the information, refer to staff for further study, or refer the matter to a future agenda, but there shall be no discussion or action taken by the Board.

Please note the meeting is video recorded and will be published online. Comments are limited to three (3) minutes per person and may not be increased through donations of time by other members of the public. The total public comment time for agenda items shall not exceed twenty (20) minutes.

## **PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net) and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

## **CELL PHONES / ELECTRONIC DEVICES**

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**BOARD OF DIRECTORS  
SAN DIEGUITO SCHOOL FACILITIES FINANCING AUTHORITY**

**AGENDA**

**THURSDAY, SEPTEMBER 19, 2019  
4:55 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

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A meeting of the San Dieguito School Facilities Financing Authority of the San Dieguito Union High School District has been scheduled for Thursday, September 19, 2019, at the location noted above.

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the agenda of September 19, 2019, Special meeting of the San Dieguito School Facilities Financing Authority, as presented.

**3. PUBLIC COMMENT – NON-AGENDA ITEMS**

In accordance with the Brown Act, no discussion or action may be taken by the Board of Directors on non-agenda items; however, the Board may 1) acknowledge receipt of the information; 2) refer the matter to staff for further study; or 3) refer the matter to a future agenda. (*See Board Agenda Cover Sheet for further information on public comments.*)

**4. APPROVAL OF MINUTES / APRIL 4, 2019 SPECIAL MEETING - public comment, if any**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the minutes of the April 4, 2019 Special meeting of the San Dieguito School Facilities Financing Authority, as shown in the attached supplement.

**INFORMATION ITEMS**

**5. SAN DIEGUITO SCHOOL FACILITIES FINANCING AUTHORITY UPDATE**

This item is being provided as information only.

**6. ADJOURNMENT**

# San Dieguito School Facilities Financing Authority

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF DIRECTORS

**DATE OF REPORT:** September 10, 2019

**BOARD MEETING DATE:** September 19, 2019

**PREPARED &  
SUBMITTED BY:** Robert A. Haley, Ed.D., Superintendent

**SUBJECT:** APPROVAL OF MINUTES / April 4, 2019  
SDSFFA Special Board Meeting

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### EXECUTIVE SUMMARY

The minutes of the April 4, 2019 SDSFFA Special Board meeting are being recommended for approval, as attached.

### RECOMMENDATION:

It is recommended that the Board approve the minutes of the April 4, 2019 SDSFFA Special Board meeting, as shown in the attached supplement.

### FUNDING SOURCE:

Not applicable



MINUTES

ITEM 4

Board of Trustees  
Joyce Dalessandro  
Kristin Gibson  
Beth Hergesheimer  
Melisse Mossy  
Maureen "Mo" Muir

Union High School District

Superintendent  
Robert A. Haley, Ed.D.

BOARD OF DIRECTORS  
SAN DIEGUITO SCHOOL FACILITIES FINANCING AUTHORITY  
SPECIAL MEETING

THURSDAY, APRIL 4, 2019  
5:55 PM

DISTRICT OFFICE BOARD ROOM 1019  
710 ENCINITAS BLVD., ENCINITAS, CA 92024

A meeting of the San Dieguito School Facilities Financing Authority of San Dieguito Union High School District was held on Thursday, April 4, 2019, at the location noted above.

ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro  
Kristin Gibson  
Beth Hergesheimer  
Melisse Mossy  
Maureen "Mo" Muir

Attendance / District Administration

Robert A. Haley, Ed.D., Superintendent / SDPFA Treasurer  
Tina Douglas, Associate Superintendent, Business Services  
Cindy Frazee, Associate Superintendent, Human Resources  
Bryan Marcus, Interim Associate Superintendent, Educational Services  
Mark Miller, Associate Superintendent, Administrative Services  
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

**1. CALL TO ORDER**

The meeting was called to order by Chair Hergesheimer at 5:55 p.m.

**2. APPROVAL OF AGENDA**

Motion by Ms. Muir, seconded by Ms. Dalessandro, to approve the agenda of April 4, 2019, Special meeting of the San Dieguito School Facilities Financing Authority, as presented.

**3. PUBLIC COMMENTS**

No comments were made.

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**4. APPROVAL OF MINUTES / JANUARY 17, 2019 SDSFFA SPECIAL MEETING**

Motion by Ms. Muir, seconded by Ms. Gibson, to approve the Minutes of the January 17, 2019, SDSFFA Special meeting, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**INFORMATION ITEMS**

**5. SAN DIEGUITO SCHOOL FACILITIES FINANCING AUTHORITY UPDATE**

This item was provided as information only, as presented.

**6. ADJOURNMENT**

The meeting was adjourned at 6:00 p.m.

\_\_\_\_\_  
Kristin Gibson, Board Clerk

Date: September 19, 2019

\_\_\_\_\_  
Robert A. Haley, Ed.D., Superintendent

Date: September 19, 2019

**MINUTES ADOPTED:**

# San Dieguito School Facilities Financing Authority

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF DIRECTORS

**DATE OF REPORT:** September 5, 2019

**BOARD MEETING DATE:** September 19, 2019

**PREPARED BY:** John Addleman, Executive Director of Planning

**SUBMITTED BY:** Tina Douglas, Treasurer and Controller

**SUBJECT:** SAN DIEGUITO SCHOOL FACILITIES  
FINANCING AUTHORITY UPDATE

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### EXECUTIVE SUMMARY

#### Assets – Series 2016 and Series 2018

Pursuant to the Joint Exercise of Powers Agreement, all monies continue to be held, collected and distributed by the Trustee, US Bank, and managed by the Treasurer and Controller of the Authority.

<u>Amounts held by Trustee, US Bank</u>	<u>July 31, 2019</u>
Series 2016	
Revenue Fund/Obligation Fund 5000	: \$ 0.00
Interest Account 5001	: \$ 0.00
Principal Account 5002	: \$ 0.00
Reserve Fund Account 5003	: \$ 1,661,200.00 (surety)
Capital Improvement Fund 5005	: \$ 9,380,571.39
Series 2018	
Bond Revenue/Oblig. Fund 5010	: \$ 0.00
Interest Account 5011	: \$ 0.00
Principal Account 5012	: \$ 0.00
Reserve Fund Account 5013	: \$ 5,271,446.29 (surety)
Expense Account 5014	: \$ 0.00
Capital Improvement Fund 5015	: \$ 18,887,483.95
Cost of Issuance Account 5016	: \$ 0.00
SDSFFA & Union HS District 94-2, 2016	
Partial Refunding Escrow Account 5299	: \$ 237,897.62

## ITEM 5

**Project Budgets and Status**

The Series 2016 issuance provided \$22,090,944.18 of building fund proceeds on December 1, 2016. Those proceeds are distributed between the two CFDs accordingly:

CFD 03-1: \$16,552,789.82

CFD 94-2: \$ 5,538,154.36

As well, the proceeds are dedicated towards the following projects.

	<b>Budget 03/22/19</b>	<b>Transfers</b>	<b>Budget 07/31/19</b>
<b>CFD 03-1</b>			
Canyon Crest Academy – Building B and Landscaping	\$ 1,983,835.16	\$ -	\$ 1,983,835.16
Torrey Pines High School – Performing Arts Complex	\$ 5,241,340.43	\$ -	\$ 5,241,340.43
Pacific Trails Middle School – Building B	\$ 106,451.15	\$ -	\$ 106,451.15
Perimeter Enhancements – South	\$ 935,749.57	\$ -	\$ 935,749.57
South School Sites - Raptor - Visitor Badging	\$ 6,954.00	\$ -	\$ 6,954.00
Torrey Pines High School - Vector (Cameras)	\$ 73,399.86	\$ -	\$ 73,399.86
Torrey Pines High School - Phase 1/2 Fencing	\$ 135,000.00	\$ -	\$ 135,000.00
Earl Warren Middle School – Solar	\$ 1,472,269.75	\$ -	\$ 1,472,269.75
Earl Warren Middle School – Stevens Ave.	\$ 330,000.00	\$ -	\$ 330,000.00
Carmel Valley Middle School – Fields	\$ 1,694,912.85	\$ 131,000.00	\$ 1,825,912.85
Carmel Valley Middle School – Solar	\$ 1,397,643.07	\$ (131,000.00)	\$ 1,266,643.07
Canyon Crest Academy – Solar	\$ 1,392,452.69	\$ -	\$ 1,392,452.69
Canyon Crest Academy – Field Lights	\$ 1,350,000.00	\$ -	\$ 1,350,000.00
Pacific Trails Middle School – Field Lights	\$ 675,000.00	\$ -	\$ 675,000.00
<b>CFD 94-2</b>			
Oak Crest Middle School – Science Building	\$ 427,703.18		\$ 427,703.18
Perimeter Enhancements – North	\$ 1,066,755.95	\$ -	\$ 1,066,755.95
North School Sites - Raptor - Visitor Badging	\$ 6,244.05	\$ -	\$ 6,244.05
San Dieguito HS Academy - Phase 1a Fencing	\$ 52,000.00	\$ -	\$ 52,000.00
Diegueno Middle School – Solar	\$ 902,683.55	\$ -	\$ 902,683.55
Oak Crest Middle School – Solar	\$ 769,920.39	\$ -	\$ 769,920.39
La Costa Canyon High School – Solar	\$ 2,070,628.53	\$ -	\$ 2,070,628.53
Totals	\$ 22,090,944.18	\$ -	\$ 22,090,944.18

Since the last meeting, the both the Carmel Valley Middle School Field Improvement and Solar Projects are underway. A portion of early savings realized from the solar project have been applied to the field project to cover its contracted cost, as well as additional scope now required by the Division of State Architect for adjacent student and staff restroom facilities. This additional scope will constitute a second phase to the field project.

## ITEM 5

The chart below incorporates the revised July 31, 2019 budget, the amounts contracted for each budget, the amount expended towards the contracted amounts, remaining budget, and project status.

	Budget 03/22/19	Contracted 07/31/19	Expended 07/31/19	Remaining Budget 07/31/19	Project Status
<b>CFD 03-1</b>					
Canyon Crest Academy – Building B	\$ 1,983,835.16	\$ 1,982,463.16	\$ 1,937,011.09	\$ 1,372.00	Complete 12/14/17
Torrey Pines High School – Performing Arts Complex	\$ 5,241,340.43	\$ 5,161,826.64	\$ 3,829,819.51	\$ 79,513.79	Occupied/Construction Closeout: 99.5%
Pacific Trails Middle School – Building B	\$ 106,451.15	\$ 104,353.52	\$ 104,353.52	\$ 2,097.63	Complete 5/31/19
Perimeter Enhancements – South	\$ 935,749.57	\$ 60,297.20	\$ 46,074.59	\$ 875,452.37	In planning
South School Sites - Raptor - Visitor Badging	\$ 6,954.00	\$ 6,954.00	\$ 6,954.00	\$ -	Complete 11/16/18
Torrey Pines High School - Vector (Cameras)	\$ 73,399.86	\$ 73,399.86	\$ 73,399.86	\$ -	Complete 9/20/18
Torrey Pines High School - Phase 1 of 2 Perimeter Enhancements	\$ 135,000.00	\$ 90,000.00	\$ -	\$ 45,000.00	In planning and design
Earl Warren Middle School – Solar	\$ 1,472,269.75	\$ 1,472,269.75	\$ 1,334,005.75	\$ -	Complete 11/30/17
Earl Warren Middle School – Stevens Ave.	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ -	Complete 10/23/17
Carmel Valley Middle School – Fields	\$ 1,825,912.85	\$ 1,825,679.80	\$ 549,029.94	\$ 233.05	Under construction 49.1%
Carmel Valley Middle School – Solar	\$ 1,266,643.07	\$ 1,186,388.90	\$ 763,584.35	\$ 80,254.17	Under construction 73.2%
Canyon Crest Academy – Solar	\$ 1,392,452.69	\$ 1,392,452.69	\$ 1,392,452.69	\$ -	Complete: 2/13/18
Canyon Crest Academy – Field Lights	\$ 1,350,000.00	\$ 994,964.40	\$ 163,042.89	\$ 355,035.60	Under construction 34.4%
Pacific Trails Middle School – Field Lights	\$ 675,000.00	\$ -	\$ -	\$ 675,000.00	Pending City of San Diego financial match
<b>CFD 94-2</b>					
Oak Crest Middle School – Science Building	\$ 427,703.18	\$ 197,843.58	\$ 197,843.58	\$ 229,859.60	Occupied/Construction Closeout: 91%
Perimeter Enhancements – North	\$ 1,066,755.95	\$ 125,985.67	\$ 18,651.96	\$ 940,770.28	In planning
North School Sites - Raptor - Visitor Badging	\$ 6,244.05	\$ 6,244.05	\$ 5,795.00	\$ -	Complete 11/16/18
San Dieguito HS Academy - Phase 1a Perimeter Enhancements	\$ 52,000.00	\$ 42,000.00	\$ -	\$ 10,000.00	In planning and design
Diegueno Middle School – Solar	\$ 902,683.55	\$ -	\$ -	\$ 902,683.55	In planning
Oak Crest Middle School – Solar	\$ 769,920.39	\$ -	\$ -	\$ 769,920.39	In planning
La Costa Canyon High School – Solar	\$ 2,070,628.53	\$ 2,070,628.53	\$ 2,054,918.88	\$ -	Complete 11/12/18
<b>Totals</b>	<b>\$ 22,090,944.18</b>	<b>\$ 17,123,751.75</b>	<b>\$ 12,806,937.61</b>	<b>\$ 4,967,192.43</b>	

The Series 2018 issuance provided \$19,537,972.41 of building fund proceeds on October 24, 2018. Those proceeds are distributed between eight CFDs accordingly:

CFD 94-2: \$ 1,144,928.71  
 CFD 94-3: \$ 288,104.97  
 CFD 95-1: \$ 6,166,060.34  
 CFD 95-2: \$ 2,796,594.63  
 CFD 99-1: \$ 3,116,848.70  
 CFD 99-2: \$ 67,706.31  
 CFD 99-3: \$ 197,336.82  
 CFD 03-1: \$ 5,760,391.93



## ITEM 5

As well, the proceeds are dedicated towards the following projects.

	<b>Budget 12/13/18</b>	<b>Contracted 07/31/19</b>	<b>Expended 07/31/19</b>	<b>Remaining Budget 07/31/19</b>	<b>Project Status</b>
<b>CFDs 94-2, 94-3, 95-2, and 99-2</b>					
Oak Crest Middle School - Modernization of existing classroom building envelopes, as well as select interior flooring and paint	\$ 3,445,956.54	\$ 161,910.00	\$ -	\$ 3,284,046.54	Mod. - In planning and design; Exterior Painting 70% under construction
Oak Crest Middle School - Interior Modernization of Building C	\$ 776,378.08	\$ 301.60	\$ 301.60	\$ 776,076.48	In planning and design
La Costa Canyon High School - Drainage	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	In planning
<b>CFDs 95-1, 99-1, 99-3, and 03-1</b>					
Canyon Crest Academy - Phase 2 Interior Modernization of Media Center	\$ 218,189.29	\$ -	\$ -	\$ 218,189.29	In planning
Torrey Pines High School - 2 New Digital Art Classrooms, Food Service Portion of I Building Modernization	\$ 1,800,000.00	\$ 427,050.00	\$ 18,000.00	\$ 1,372,950.00	In planning and design
Torrey Pines High School - Balance of Modernization of I Building	\$ 7,222,448.50	\$ 926,491.78	\$ 661,410.03	\$ 6,295,956.72	In planning and design
Torrey Pines High School - Athletic Field Improvements	\$ 6,000,000.00	\$ 13,325.00	\$ 12,177.00	\$ 5,986,675.00	In planning and design
<b>Totals</b>	<b>\$ 19,537,972.41</b>	<b>\$ 1,529,078.38</b>	<b>\$ 691,888.63</b>	<b>\$ 18,008,894.03</b>	

**RECOMMENDATION:**

This item is being submitted as information only.

**FUNDING SOURCE:**

Not applicable.